



Office of the
Executive Vice Chancellor and Provost

Winona L. Ward, CRA
Director, Office of Sponsored
Research
UCSF Campus Box 0962
San Francisco, CA 94143
winona.ward@ucsf.edu

Dear Sponsor,

Thank you for your interest in UCSF as a clinical trial site. The Office of Clinical Research (OCR) specializes in performing coverage analysis and developing budgets for clinical research studies. UCSF is required to cover all costs associated with industry-sponsored clinical trials. In order to decrease trial site activation time, please be aware of these standard fees and prepare to add them to the contract. These fees are retained by our institution for essential costs and are not included in the investigator compensation. These fees do not include university overhead and are **non-negotiable**. The applicable F&A rate will be added on top of these fees. Upon receipt of the protocol and regulatory documents, we will inform you which fees will be required for this study.

OCR fees	
Non-Negotiable: Coverage Analysis Fee for industry-sponsored studies Coverage Analysis fee includes the administrative cost of developing a compliant billing grid for all studies, whether billed to insurance or all funded by the Sponsor, for use in the UCSF Clinical Trial Management System (CTMS).	\$2,800.00
Non-Negotiable: Coverage Analysis Fee for industry-sponsored protocol amendments	\$1,000.00
IRB fees	
CHR Initial Full Committee Review Fee	\$2,700.00
CHR Annual Renewal Fee	\$1,200.00
CHR Amendment Fee	\$1,200.00
CHR Initial Expedited Review Fee	\$700.00
CHR Annual Renewal Fee (Expedited Study)	\$700.00
CHR Amendment Fee (Expedited Study)	\$700.00
Pharmacy fees	
Pharmacy Basic Set Up Fee	\$2,500.00
Pharmacy Advanced Set Up Fee	\$3,000.00
Pharmacy Basic Annual Maintenance Fee	\$1,250.00
Pharmacy Advanced Annual Maintenance Fee	\$1,500.00
Pharmacy Sponsor Visit Fee (per hour)	\$150.00
Pharmacy Closure Fee	\$500.00
Audit	
Sponsor will reimburse the University for all auditing and inspection costs in connection with the clinical trial or the Sponsor's regulatory filing.	

Please let us know if you have any questions. We look forward to working with you.

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